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DEPARTMENT OF CORRECTIONS

Leading Nevada Corrections Into the Future

P.O. Box 7011
Carson City, NV 89701
(775) 887-3219
Fax: (775) 887-3343

THE NEVADA DEPARTMENT OF CORRECTIONS IS SOLICITATING BIDS FOR

FRESH AND FROZEN POTATO PRODUCTS

INVITATION TO BID No. 1003

Release Date: October 8, 2003

Deadline for Submitting Questions: October 13, 2003

Deadline for Submission and Opening Date and Time: October 17, 2003 2:00 PM PST

A copy of this Solicitation may be obtained by any of the following methods:

1. Retrieve the document from the NDOC Web Page at: www.ndoc.state.nv.us and click on "Invitation to Bid No. 1003 – "Fresh and Frozen Potato Products." **You will be responsible for checking the web site for any amendments.**
2. E-Mail us at cphenix@ndoc.state.nv.us and request a copy of the Invitation to Bid to be forwarded to you. Please include your company name, address, contact name, phone number and fax number. We will automatically send you any amendments or changes to the Invitation to Bid.
3. Fill out this form and fax it back to us at (775) 887-3343. We will automatically send you any amendments or changes (TTY for the Hearing Impaired: 1-800-326-6868. Ask the relay agent to dial 1-775-887-3347)

Company Name: _____ Contact Name: _____

Phone No. _____ Fax No. _____

E-mail Address: _____

Address: _____ City: _____

State: _____ Zip: _____

What is your preferred method for receiving documents? _____ Fax _____ Mail _____ E-Mail

The purpose of this solicitation is to obtain competitive pricing for the following fresh and frozen potato products:

Fresh Hash Browns and Diced Potatoes
Frozen Tater Tots, French Fries and Quarter Cut Potatoes

It is anticipated that the award will commence on October 27, 2003, for an initial five-month period, through March 31, 2004.

Bid Specifications

- Proof of ability to furnish the fresh products on a weekly basis and frozen products on an as needed basis, in a timely manner and to all specified institutions/warehouses statewide.
- Frozen products must have a minimum shelf life of 60 days after the date of delivery. Fresh products must have an expiration date no less than 10 days from the date of delivery.
- Best overall pricing per pound for all items inclusive. Case size can vary from what we are currently receiving.
- Ability to submit sample of products upon request.
- Goods shall be merchantable, palatable, of good quality and invoiced at the correct pricing awarded. Products shall meet all current standards for packing, delivery, and in good condition. Merchandise that fails in any respect to meet specifications, or are not in satisfactory condition when received, shall be subject to rejection.

Nevada Department of Corrections Facility and Warehouse Locations

The Nevada Department of Corrections consists of 18 facilities (institutions/camps) with 5 Regional Warehouses.

REGIONAL WAREHOUSES

- CCRW Carson City Regional Warehouse
1721 E. Snyder Ave. Carson City, Nevada 89701

Camps/Institutions Serviced by the Carson City Regional Warehouse

NNCC	Northern Nevada Correctional Center 1721 E. Snyder Ave., Carson City, Nevada 89701
NSP	Nevada State Prison 3301 E. 5 th Street, Carson City, Nevada 89702
SCC	Stewart Conservation Camp 1721 E. Snyder Ave., Carson City, Nevada 89701
SSCC	Silver Springs Conservation Camp 4950 Shirlee, Silver Springs, Nevada 89429-0810

Camps/Institutions Serviced by the Carson City Regional Warehouse (cont)

WSCC	Warm Springs Correctional Center 3301 E. 5 th Street, Carson City Nevada 89702
NNRC	Northern Nevada Restitution Center 2595 E. 2 nd Street, Reno NV 89502

- ESPRW Ely State Prison Regional Warehouse
4569 N. State RT. 490, Ely, Nevada 89301

Camps/Institutions Serviced by the Ely Regional Warehouse

ESP	Ely State Prison 4569 N. State RT. 490, Ely, Nevada 89301
ECC	Ely Conservation Camp Horse & Cattle Camp Road, HC 10, Ely, Nevada 89301
PCC	Pioche Conservation Camp 1 Hard Times RD., Pioche, Nevada 89043
WCC	Wells Conservation Camp HC67-50, Wells, Nevada 89835

- HDRW High Desert Regional Warehouse
22010 Cold Creek Road, Indian Springs, Nevada 89070

Camps/Institutions Serviced by the High Desert Regional Warehouse

HDSP	High Desert State Prison 22010 Cold Creek Road, Indian Springs, Nevada 89070
TCC	Tonopah Conservation Camp 100 Conservation Road, Tonopah, Nevada 89049
JCC	Jean Conservation Camp 3 Prison Road, Jean, Nevada 89026

- LRW Lovelock Regional Warehouse
1200 Prison Road, Lovelock, Nevada 89419

Camps/Institutions Serviced by the Lovelock Regional Warehouse

LCC	Lovelock Correctional Center 1200 Prison Road, Lovelock, Nevada 89419
CCC	Carlin Conservation Camp 124 Suzie Creek RD., Carlin, Nevada 89822
HCC	Humboldt Conservation Camp 8105 Conservation Road, Winnemucca, Nevada 89446

- SDRW Southern Desert Regional Warehouse
1 Cold Creek Road, Indian Springs, Nevada 89018

Camps/Institutions Serviced by the Southern Desert Regional Warehouse

SDCC Southern Desert Correctional Center
1 Cold Creek Road, Indian Springs, Nevada 89018

ISCC Indian Springs Conservation Camp
1 Cold Creek Road, Indian Springs, Nevada 89018

CLOSED /PRIVATIZED FACILITIES

NDOC reserves the right to include these facilities at a later date:

SNCC Southern Nevada Correctional Center
1 Prison Road, Jean, Nevada 89026
Closed

SNWCF Southern Nevada Women's Correctional Facility
4370 Smiley Road, North Las Vegas, Nevada 89115
Privatized

See attached site map for further reference to NDOC Facilities.

Anticipated 5 Month Potato Usage By Warehouse

	Case Size	CCRW	ESPRW	HDRW	LRW	SDRW	Product Total
Frozen Tater Tots	36 lbs/cs	1310	355	659	1155	715	4194
Frozen French Fries	30 lbs/cs	525	210	540	665	260	2200
Frozen Quarter Cut Potatoes	20 lbs/cs	270	835	0	180	0	1285
Fresh Hash Brown Potatoes	30 lbs/cs	1025	0	0	610	0	1635
Fresh Diced Potatoes	30 lbs/cs	715	0	0	0	0	715
Case Total		3845	1400	1199	2610	975	10029

The fresh and frozen products in this solicitation currently require delivery directly to the Regional Warehouses.

Submittal Instructions

Deadline for Submitting Questions is October 13, 2003. All questions must be in writing, addressed to:

NDOC Purchasing
Attn: Christine Phenix
5500 Snyder Ave
Carson City, NV 89701
Phone - (775) 887-3347
Fax - (775) 887-3343

E mail - cphenix@ndoc.state.nv.us

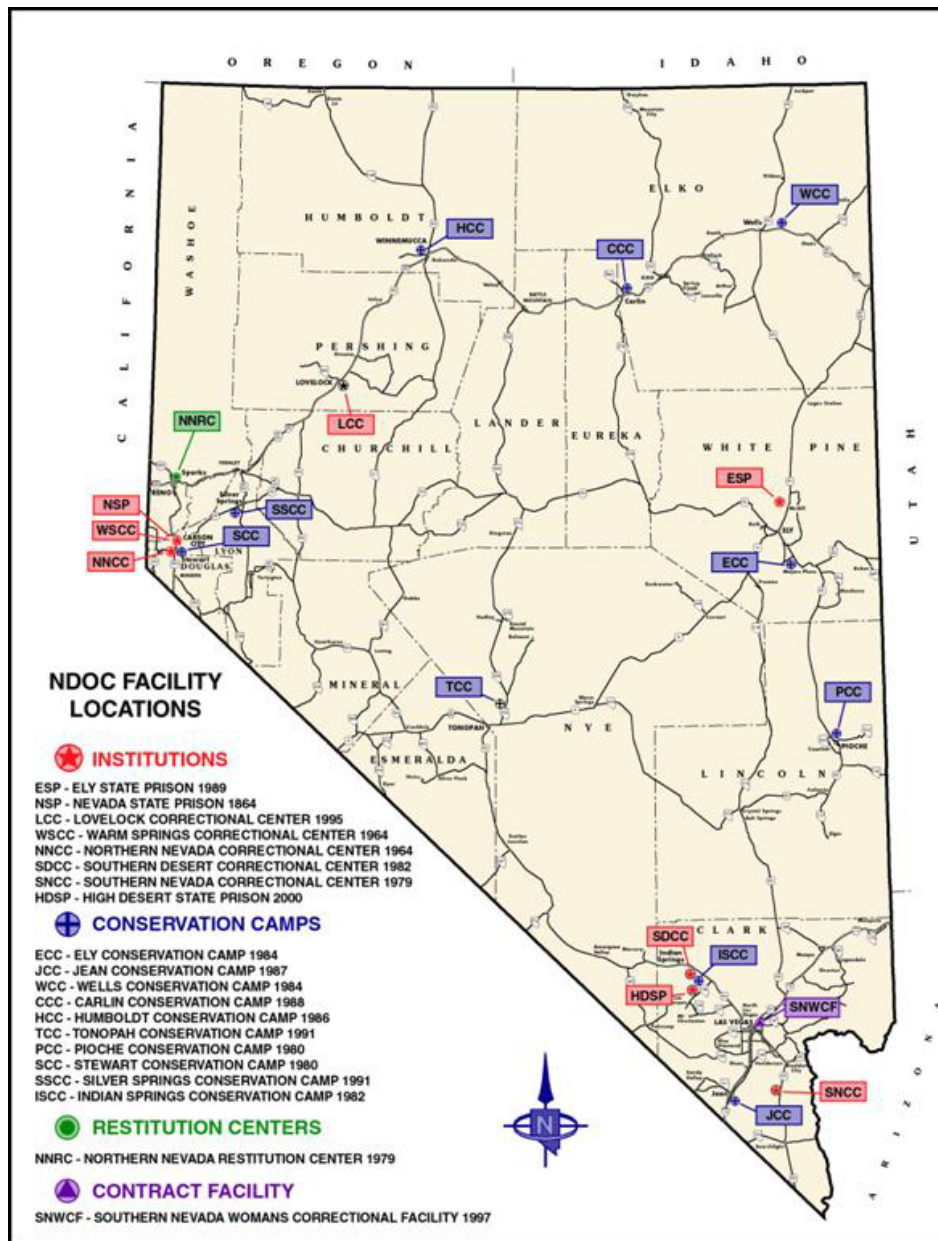
Please provide company name, address, phone number, fax number, e-mail address and contact person when submitting questions. The Department intends to address all questions on October 13, 2003.

Bid proposals clearly marked '**Fresh and Frozen Potato Products Bid No. 1003**' must be received no later than 2:00 PM PST, October 17, 2003. Bids that are faxed or sent via e-mail will not be accepted. Sealed proposals must be submitted to the name and address listed above. No late bids will be accepted.

The State of Nevada, Department of Corrections, reserves the right to reject any or all bids and is not obligated to accept the low or lowest bid, but will make an award in the best interest of the State of Nevada, after all factors have been evaluated.

Business License and current Health Inspection Certificate shall be furnished to the Nevada Department of Corrections, prior to the commencement of the award. (NRS 616B.627 requires any person, firm or corporation performing work for the state to furnish the state agency evidence of Workers Compensation Coverage.)

SITE MAP



If you are unable to view this attachment, please call Nevada Department of Corrections at (775) 887-3219 for a faxed copy, or log onto our website at www.ndoc.state.nv.us - click on Correctional Facilities.